# Valley Stream Union Free School District Thirteen

# Roof Replacement & Chimney Reconstruction Project

**Bond Referendum - Phase 1** 



Progress Report Period Ending – July 2016

#### **CONSTRUCTION PROJECT UPDATE**

Valley Stream 13 Union Free School District Period Ending July 2016

## **Table of Contents**

#### **Section 1**

- Summary of Construction Activities by School Location

#### **Section 2**

- Project Management Meeting Minutes

# **Section 3**

- Progress Photos

PARK EAST CONSTRUCTION CORP.

#### **Construction Update**

#### Willow Road School

- Roof removal and abatement is complete.
- New roof system including treated wood blocking on edges is complete except for a small area that still requires the final top cap. Roof is watertight.
- Flashing that need to be raised at part of gym wall has been demoed and new through wall copper flashing has been installed and seams soldered. Brick replacement remains.
- The top eight feet of chimney which called for demolition has been completed.
- New fire brick and block has been erected.
- New face brick install has begun and is approximately 80% complete.
- New concrete main entry pad has been poured.
- Cafeteria window area has been inspected by structural engineer and okayed. Window system reinstalled. Univent replacement remains.

#### **Howell Road School**

- Roof removal and abatement is 70 percent complete.
- New roof system including treated wood blocking on edges is 70 percent complete except for some areas that require the final top cap.
- Flashing that need to be raised at part of gym wall has been demoed and new through wall copper flashing has been installed and seams soldered. Brick replacement remains.
- The top six feet of chimney which called for demolition has been completed.
- New chimney fire brick and block has been erected.
- New chimney face brick install is complete.
- Chimney top edge concrete caps have been poured.
- New concrete main entry pad has been poured.

#### **Dever School**

- Demolition of top eighteen feet of chimney is complete.
- One of two new concrete entry pads has been poured.

#### 30 Day Look Ahead

#### Willow Road School

- Complete chimney exterior face brick.
- Complete top cap of roofing system.
- Begin fascia install.
- Complete brick install at copper flashing.
- Install vent caps and new drain covers.
- Install new stainless steel chimney cap

#### **Howell Road School**

- Complete roof abatement and new roofing install.
- Begin fascia install.
- Complete brick install at copper flashing.
- Install vent caps and new drain covers.
- Install new stainless steel chimney cap

#### **Dever School**

- Begin and complete new fire brick, block and face brick install.
- Install new stainless steel chimney cap.
- Pour one new concrete entry pad.
- Demo and abatement of fascia and soffits.
- Begin install of new fascia and soffits.

#### **Wheeler Ave School**

- Begin and complete roof removal and abatement including removal of extra layer of roofing insulation.
- Install vent caps and drain covers.
- Demolish chimney
- Begin and complete new fire brick, block and face brick install.

PARK EAST CONSTRUCTION CORP.

**MEETING MINUTES** 

No. 002 266 East Jericho Turnpike

Phone: (631) 549-9800 Huntington Station, NY 11746 Fax: (631) 549-0004

PROJECT TITLE: 01 VS13 2015 Bond Referendum PH1 **MEETING DATE: 07/06/2016** 

**LOCATION:** James A. Dever ES **SUBJECT:** Project Management Meeting

DID ATTEND	INITIALS	ATTENDEE NAME	COMPANY NAME
Y	AG	Alan Grureman	Valley Stream UFSD 13
Y	CG	Carla Gorski	Valley Stream UFSD 13
N	CE	Constance D. Evelyn	Valley Stream UFSD 13
N	DB	David Bozuhoski, Jr.	BBS Architects, Landscape Architects
Y	JP	Demetrios (Jimmy) Tzia	Pella General Construction
Y	ET	Eve Tsimbikos	BBR Contracting Corp.
N	FC	Frank Chiachiere	Valley Stream UFSD 13
Y	GG	Gary Gonzalez	Park East Construction Corp.
Y	GA	Gerard Antoine	Valley Stream UFSD 13
Y	JD	James Daly	Valley Stream UFSD 13
N	JW	James Wojcik	Park East Construction Corp.
Y	JC	John Canty	Valley Stream UFSD 13
N	KS	Kostas Sakkovlas	Pella General Construction
Y	PD	Pete Dawkins	BBS Architects, Landscape Architects
Y	TP	Toni Pomerantz	Valley Stream UFSD 13
Y	TS	Tony Spallone	Park East Construction Corp.
Y	WS	William Stris	Valley Stream UFSD 13

**DESCRIPTION ITEM** 

STATUS STARTED **DUE** 

06/09/2016

**OLD** 

**BALL IN COURT** 

Project Team: 00001

Owner:

Valley Stream UFSD Thirteen

Gerard Antoine - Asst. Supt. for Business & Human Resources

James Daly - Director of Facilities

Architect:

BBS Architects, Landscape Architects & Engineers

Dave Bozuhoski - Project Architect

Pete Dawkins - Construction Administrator

Park East Construction:

James Wojcik - Project Executive Gary Gonzalez - Project Manager Tony Spallone - Project Superintendent

01000 Insurance Certificates and Performance Bonds must be

OLD provided to Park East Construction Corp. for approval prior to the start of work. Certificates must name Valley Stream UFSD 13 as certificate holder. Additional insured shall include Valley Stream UFSD 13, BBS Architect, Lanscape Architects & Engineers and Park East Construction Corp.

06/09/2016

**ALLTRADE** 

AT

BBR has provided Bonds and Insurance to Park East for review.

06/09/2016

**ALLTRADE** 

01010

**MEETING MINUTES** 

No. 002

Huntington Station, NY 11746

266 East Jericho Turnpike

Phone: (631) 549-9800 Fax: (631) 549-0004

**PROJECT TITLE:** 01 VS13 2015 Bond Referendum PH1

**LOCATION:** James A. Dever ES

**MEETING DATE:** 07/06/2016

**SUBJECT:** Project Management Meeting

Pella has stated Bonds and Insurance will be submitted by June 13, 2106

01015	BBR requested status of Contract for signing. BBS to advise OLD on status of contracts for BBR and Pella.	06/21/2016	ALLTRADE	AT
01016	Discussion held on status of contracts- VS 13 indicated that they are in the process of changing legal counsel to Guercio and Guercio, so getting contract issued is delayed.	07/06/2016		
01500	All Prime Contractors are to submit their Schedule of Values to OLD Park East Construction Corp. for joint review and approval with BBS. Line items to be indicated with labor and material breakdowns.	06/09/2016	ALLTRADE	AT
01505	All Schedule of Values have been received and approved. PEC OLD to forward copies to Valley Stream SD.	06/21/2016	ALLTRADE	AT
02000	All Prime Contractors are to submit a complete Sub-Contractor OLD listing within ten (10) days of receiving their Letter of Intent.	06/09/2016	ALLTRADE	AT
02500	All Prime Contractors are to submit their Shop Drawings OLD Submission Schedule immediately after receipt of Contract, highlighting long-lead items.	06/09/2016	ALLTRADE	AT
03000	All Shop Drawings and Submittals are to be sent electronically OLD directly to BBS Architects with a copy to Park East Construction Corp. Two week turnaround is required. If a contractor submits an/or "equal", contractor is responsible to provide the necessary data and then show confirming material.	06/09/2016	ALLTRADE	AT

**MEETING MINUTES** 

No. 002

Huntington Station, NY 11746

266 East Jericho Turnpike

Phone: (631) 549-9800 Fax: (631) 549-0004

Huntington	Station, NY 11746 Fax: (631) 549-0	0004			
	T TITLE: 01 VS13 2015 Bond Referendum PH1 ON: James A. Dever ES		MEETING DATE: 07. SUBJECT: Project Ma		
04000	All RFI's shall be submitted on the proper form (see project manual) to Park East Construction Corp. and BBS at the same time. Park East Construction Corp. will attempt to answer RFI's, log them in and then forward to the Architect / Engineer for final review and/or answer.	OLD	06/09/2016	ALLTRADE	AT
04500	Pencil copy of Payment Requisitions are to be submitted on or about the 23rd of each month. Upon review and approval of the pencil copy, the Trade Contractor will forward one (1) original and three (3) copies to Park East Construction Corp. with all supporting documentation (payroll reports, etc.) for processing to BBS Architects / Owner for payment. Park East Construction Corp. advised that no checks will be issued unless all Insurance Certificates are up to date and meet all the mandatory requirements.		06/09/2016	ALLTRADE	AT
04510	District has advised that a separate req. will be required per building.	OLD	06/09/2016	ALLTRADE	AT
04511	BBR stated they do no want their payment req. #1 held up due to this issue with delayed contracts. PEC stated that req. #1 which was received by PEC on 7/5/16 is being processed. PEC recommended BBR submit pay app. #2 ASAP.		7 07/06/2016	BBRCON	ET
04520	VS 13 stated that they have 2 check runs per month.	NEW	07/06/2016	VS13	CE
05000	Change Orders to be submitted to Park East Construction Corp for joint review with BBS.	. OLD	06/09/2016	ALLTRADE	AT
05010	All change orders to have material and labor beak down; lump sum numbers will not be accepted.	OLD	06/09/2016	ALLTRADE	AT

Phone: (631) 549-9800

Huntington Station, NY 11746

266 East Jericho Turnpike

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**MEETING MINUTES** 

No. 002

PROJECT TITLE: 01 VS13 2015 Bond Referendum PH1 **MEETING DATE:** 07/06/2016 LOCATION: James A. Dever ES **SUBJECT:** Project Management Meeting 05015 District must be advised immediately of any potential change **OLD** 06/21/2016 **ALLTRADE** AT orders to the project. PEC advised that because of fast paced schedule and as to not leave any roofs open (if there is a roofing issue), some work may proceed on a time and material basis, but district will be notified immediately. PEC will monitor the time and material. 06/09/2016 **ALLTRADE** 05500 Project Safety: OLD AT 05501 Jobsite Safety Talks are to be performed each week with topics OLD 06/09/2016 **ALLTRADE** AΤ relevant to work scheduled to be performed. Please provide a sign-in sheet of all attending to Park East Construction Corp. after each project management meeting. 05510 Each Prime Contractor to submit their Corporate safety manual OLD 06/09/2016 **ALLTRADE** AT (1 copy) electroncally to Park EastConstruction. ALLTRADE 05511 BBR has provided Safety Manual. PEC still awaiting Pella **OLD** 06/21/2016 AT Safety manual. OLD 06/09/2016 **ALLTRADE** AT 05515 District to provide copy of District Safety Protocol to Park East. 05516 PEC has received Safety Protocol from district. OLD 06/21/2016 ALLTRADE AT 06000 Badges & Conduct: OLD 06/09/2016 ALLTRADE AT 06001 All Prime Contractors and their Sub-Contractors are to provide OLD 06/09/2016 **ALLTRADE** AT all on site personnel with Photo Identification Badges. Smoking, not wearing a hard hat on site, wearing shorts, no shirt, improper footwear, foul language, etc. will not be tolerated. 06/09/2016 **ALLTRADE** AT 07000 All Prime Contractors are to provide a Two-Week Look Ahead OLD at each Project Management Meeting, detailing work for the

266 East Jericho Turnpike

Phone: (631) 549-9800 Fax: (631) 549-0004 MEETING MINUTES
No. 002

Huntington Station, NY 11746

PROJECT TITLE: 01 VS13 2015 Bond Referendum PH1

**LOCATION:** James A. Dever ES

**MEETING DATE:** 07/06/2016

**SUBJECT:** Project Management Meeting

following two (2) weeks. Please prepare first look ahead for next Project Management Meeting.

accordance with the General conditions of the Contract for

Construction.

08000	General Items:	OLD	06/09/2016		
08001	All parking is to be within the parking lot areas only designate for construction workers.	d OLD	06/09/2016	ALLTRADE	AT
08010	All Contractors will be responsible for cleaning up their debris on a regular basis and/or as requested by Park East Construction Corp.	OLD	06/09/2016	ALLTRADE	AT
08020	If Contractors propose to bring storage trailers to the site it must be coordinated with Park East Construction Corp.	OLD	06/09/2016	ALLTRADE	AT
08030	Work hours are to start at 7:00 a.m. (not earlier) and end 3:00 p.m. (not later). Abatement work will happen 12am to 6am.	OLD	06/09/2016	ALLTRADE	AT
09000	Schedule:	OLD	06/09/2016	ALLTRADE	AT
09001	All prime contractors are to submit a master schedule detailing sequencing and time required for all work including fabrication and delivery of major materials for review and approval.		06/09/2016	ALLTRADE	AT
09002	Contractors must maintain schedule; Failure to do so may resu in liquidated damages and/or back charge for additional Construction Manager and Architect fees and services in	ltOLD	06/09/2016	PEC	GG

**MEETING MINUTES** 

No. 002

266 East Jericho Turnpike Huntington Station,NY 11746

Phone: (631) 549-9800 Fax: (631) 549-0004

PROJECT TITLE: 01 VS13 2015 Bond Referendum PH1

by BBR. Source of pre-existing leak at Willow School Discovered by BBR; roof drain pipe drawings to be reviewed

**LOCATION:** James A. Dever ES

**MEETING DATE:** 07/06/2016

**SUBJECT:** Project Management Meeting

10000	Roofing Contractor: BBR Contracting Corp.	OLD	06/09/2016	BBRCON	ЕТ
10005	BBR stated they will be working after hours with abatement taking place afternoon into the night and roofing the following morning (weather permitting).	OLD	06/09/2016	BBRCON	ЕТ
10006	Requested submittal approvals for tapered insulation at Howell and Wheeler. BBS to provide ASAP.	NEW	07/06/2016	BBS	PD
10010	BBR will begin abatement/roofing on June 24, 2016 at Willow, then once Willow is complete then BBR will move to Hollow, Wheeler and lastly Dever.	, OLD	06/21/2016	ALLTRADE	AT
10015	Soffit and fascia approvals issued today at meeting by Pete Dawkins, BBS.	NEW	07/06/2016	BBS	PD
10020	Window damage at Willow caused by BBR subcontractors (Unitech), carting company (Certified Carting). Windows and frame to be removed and contained as a precaution due to possible contaminated caulking. Environech to test. Area to be securely boarded up from exterior side to allow BBS structural engineer to review.	NEW	07/06/2016	BBRCON	ET
10030	Jim Daly requested 2 pitch pockets from old antenna brackets on Willow roof be closed up. Clogged vents to be unclogged by BBB. Source of pre-existing leak at Willow School	NEW	07/06/2016		

**MEETING MINUTES** 

No. 002

266 East Jericho Turnpike

Phone: (631) 549-9800 Fax: (631) 549-0004

Huntington Station, NY 11746

PROJECT TITLE: 01 VS13 2015 Bond Referendum PH1

**LOCATION:** James A. Dever ES

**MEETING DATE:** 07/06/2016

**SUBJECT:** Project Management Meeting

by BBS.

10040	Approximately 5 to 6 more working days to complete roof abatement and new roof system install at Willow. (Weather Permitting).	NEW	07/06/2016		
20000	Masonry / Site Work Contractor: Pella General Construction	OLD	06/09/2016	PELLA GC	JP
20010	Chimney demo at Willow complete. Delivery of fire brick and block on site. Awaiting approval of brick and mortar samples from BBS which is expected today. Howell brick is different than other 3 schools which are the same. Concrete entry pad at Willow poured today. Will demo Howell entry pad tomorrow. One of two pads to be demoed and poured next weekend 7/15 - 16 at Dever. Howell chimney will commence after Willow is complete. Willow chimney rebuild will take approximately 3 days work after brick arrives.		07/06/2016		
70000	Construction Manager: Park East Construction Corp.	OLD	06/09/2016	PEC	GG
70010	Walk thru of all buildings scheduled for June 16, 2016 at 10:00 AM to visit each site to review material and dumpster locations. Meeting to start at Dever elementary.	OLD	06/09/2016	PEC	GG
80000	Architect: BBS Architect, Landscape Architect & Engineers	OLD	06/09/2016	BBS	PD
90000	Owner: Valley Stream UFSD 13	OLD	06/09/2016	VS13	CE

Wednesday, July 20, 2016, @ 1:00 PM.

MEETING MINUTES
No. 002

266 East Jericho Turnpike

Huntington Station, NY 11746

Phone: (631) 549-9800 Fax: (631) 549-0004

	T TITLE: 01 VS13 2015 Bond Referendum PH1 ON: James A. Dever ES		MEETING DATE: SUBJECT: Project	: 07/06/2016 Management Meeting	
90001	VS SD to advise residents and staff of abatement at each building and on website that abatement work will be taking place and work will take place at night.	OLD	06/09/2016	VS13	CE
90010	VS SD advised that administrative staff at all buildings are off from July 15 to August 15. Also there will be summer school and programs at some buildings; district to provide schedule.	OLD	06/09/2016	VS13	CE
90020	VS alerted to upcoming progress reports issued by PEC which are issued on a monthly basis.	NEW	07/06/2016		
90030	Jim Daly requested date of posting for Howell School in order to alert residents.	NEW	07/06/2016	VS13	CE
90040	Board Presient, Toni Pomerantz requested to be copied on meeting minutes distribution as well as Board Member William Stris and a member of the bond committee.	NEW 1	07/06/2016	VS13	CE
90050	Board President Toni Pomerantz also asked for proper notice if the meeting date or time should happen to change,	NEW	07/06/2016		
99999	Project Management Meetings:  The next Project Management Meeting is scheduled for:	NEW	07/06/2016	ALLTRADE	AT

MEETING MINUTES

No. 002

266 East Jericho Turnpike

Huntington Station, NY 11746

Phone: (631) 549-9800 Fax: (631) 549-0004

PROJECT TITLE: 01 VS13 2015 Bond Referendum PH1

**LOCATION:** James A. Dever ES

**MEETING DATE:** 07/06/2016

**SUBJECT:** Project Management Meeting

Prepared By: Park East Construction Corp.

Signed:

Gary Gonzalez

**Dated:** 08/02/2016

Primavera ®

**MEETING MINUTES** 

No. 003

Huntington Station, NY 11746

266 East Jericho Turnpike

Phone: (631) 549-9800 Fax: (631) 549-0004

PROJECT TITLE: 01 VS13 2015 Bond Referendum PH1

**MEETING DATE:** 07/20/2016

**LOCATION:** James A. Dever ES

**SUBJECT:** Project Management Meeting

DID ATTEND	INITIALS	ATTENDEE NAME	COMPANY NAME
N	AG	Alan Grureman	Valley Stream UFSD 13
Y	CG	Carla Gorski	Valley Stream UFSD 13
Y	CE	Constance D. Evelyn	Valley Stream UFSD 13
Y	DF	Dan Fransaci	Valley Stream UFSD 13
N	DB	David Bozuhoski, Jr.	BBS Architects, Landscape Architects
Y	JP	Demetrios (Jimmy) Tzia	Pella General Construction
Y	ET	Eve Tsimbikos	BBR Contracting Corp.
N	FC	Frank Chiachiere	Valley Stream UFSD 13
Y	GG	Gary Gonzalez	Park East Construction Corp.
Y	GA	Gerard Antoine	Valley Stream UFSD 13
Y	JD	James Daly	Valley Stream UFSD 13
N	JW	James Wojcik	Park East Construction Corp.
N	JC	John Canty	Valley Stream UFSD 13
Y	KS	Kostas Sakkovlas	Pella General Construction
Y	PD	Pete Dawkins	BBS Architects, Landscape Architects
Y	TP	Toni Pomerantz	Valley Stream UFSD 13
Y	TS	Tony Spallone	Park East Construction Corp.
Y	WS	William Stris	Valley Stream UFSD 13

ITEM	DESCRIPTION	STATUS STARTED	DUE	BALL IN COURT

00001

Project Team:

**OLD** 

06/09/2016

Т

Owner:

Valley Stream UFSD Thirteen

Gerard Antoine - Asst. Supt. for Business & Human Resources

James Daly - Director of Facilities

Architect:

BBS Architects, Landscape Architects & Engineers

Dave Bozuhoski - Project Architect

Pete Dawkins - Construction Administrator

Park East Construction:

James Wojcik - Project Executive Gary Gonzalez - Project Manager Tony Spallone - Project Superintendent

01000 Insurance Certificates and Performance Bonds must be OLD 06/09/2016 ALLTRADE AT

provided to Park East Construction Corp. for approval prior to the start of work. Certificates must name Valley Stream UFSD 13 as certificate holder. Additional insured shall include Valley Stream UFSD 13, BBS Architect, Lanscape Architects

& Engineers and Park East Construction Corp.

01010 BBR has provided Bonds and Insurance to Park East for OLD 06/09/2016 ALLTRADE

AT

Pella has stated Bonds and Insurance will be submitted by June

13, 2106.

266 East Jericho Turnpike

Huntington Station, NY 11746

Phone: (631) 549-9800 Fax: (631) 549-0004 No. 003

**MEETING MINUTES** 

PROJECT TITLE: 01 VS13 2015 Bond Referendum PH1 **MEETING DATE: 07/20/2016 LOCATION:** James A. Dever ES **SUBJECT:** Project Management Meeting **ALLTRADE** 06/21/2016 AT BBR requested status of Contract for signing. BBS to advise **OLD** 01015 on status of contracts for BBR and Pella. 01016 Discussion held on status of contracts- VS 13 indicated that **OLD** 07/06/2016 they are in the process of changing legal counsel to Guercio and Guercio, so getting contract issued is delayed. VS13 sent BBR their contract last Friday July 15th; contract **NEW** 07/20/2016 01017 under review by BBR attorney. 01500 All Prime Contractors are to submit their Schedule of Values to OLD 06/09/2016 **ALLTRADE** AT Park East Construction Corp. for joint review and approval with BBS. Line items to be indicated with labor and material breakdowns. 01505 All Schedule of Values have been received and approved. PEC OLD 06/21/2016 **ALLTRADE** AT to forward copies to Valley Stream SD. All Prime Contractors are to submit a complete Sub-Contractor OLD 06/09/2016 **ALLTRADE** AT 02000 listing within ten (10) days of receiving their Letter of Intent. All Prime Contractors are to submit their Shop Drawings **OLD** 06/09/2016 **ALLTRADE** AT 02500 Submission Schedule immediately after receipt of Contract, highlighting long-lead items. 03000 All Shop Drawings and Submittals are to be sent electronically OLD 06/09/2016 ALLTRADE AT

provide the necessary data and then show confirming material.

All RFI's shall be submitted on the proper form (see project OLD 06/09/2016 ALLTRADE AT manual) to Park East Construction Corp. and BBS at the same time. Park East Construction Corp. will attempt to answer RFI's, log them in and then forward to the Architect / Engineer

for final review and/or answer.

directly to BBS Architects with a copy to Park East Construction Corp. Two week turnaround is required. If a contractor submits an/or "equal", contractor is responsible to

O4500 Pencil copy of Payment Requisitions are to be submitted on or OLD 06/09/2016 ALLTRADE AT about the 23rd of each month. Upon review and approval of the pencil copy, the Trade Contractor will forward one (1) original and three (3) copies to Park East Construction Corp.

with all supporting documentation (payroll reports, etc.) for processing to BBS Architects / Owner for payment. Park East Construction Corp. advised that no checks will be issued unless all Insurance Certificates are up to date and meet all the

mandatory requirements.

monitor the time and material.

**MEETING MINUTES** 

No. 003

Huntington Station, NY 11746

266 East Jericho Turnpike

Phone: (631) 549-9800 Fax: (631) 549-0004

	CCT TITLE: 01 VS13 2015 Bond Referendum PH1 FION: James A. Dever ES	MEETING DATE: SUBJECT: Project	07/20/2016 Management Meeting	
04510	District has advised that a separate req. will be required per building.	LD 06/09/2016	ALLTRADE	AT
04511	BBR stated they do no want their payment req. #1 held up due OL to this issue with delayed contracts. PEC stated that req. #1 which was received by PEC on 7/5/16 is being processed. PEC recommended BBR submit pay app. #2 ASAP.	LD 07/06/2016	BBRCON	ET
04512	BBS delivered approved requisition 1 for BBR to VS13 on July NE 15th.	EW 07/20/2016		
04520	VS 13 stated that they have 2 check runs per month. OL	.D 07/06/2016	VS13	CE
04521	VS13 will discuss possible off schedule check writing for BBR NE if contract returned/signed by them in time.  Next scheduled date to cut checks is July 29th. BBR stated they will pull off job if not paid soon, PEC asked them to call their attorney to expedite review and approval of contract.	EW 07/20/2016		
05000	Change Orders to be submitted to Park East Construction Corp. OL for joint review with BBS.	LD 06/09/2016	ALLTRADE	AT
05010	All change orders to have material and labor beak down; lump OI sum numbers will not be accepted.	LD 06/09/2016	ALLTRADE	ΑT
05011	Change order requested by BBR for removal of extra layer of wet and assumed hot insulation at Wheeler which was discovered during pull test. BBS recommends it be completed on time and material basis. PEC to track labor hours. BBR stated per their scope of work, they expected to have only (2) days of demo. BBS requested dry sample of insulation to show VS13. BBR to possibly hire additional subcontractor.	EW 07/20/2016		
05015	District must be advised immediately of any potential change OI orders to the project. PEC advised that because of fast paced schedule and as to not leave any roofs open (if there is a roofing issue), some work may proceed on a time and material basis, but district will be notified immediately. PEC will monitor the time and material	LD 06/21/2016	ALLTRADE	ΑТ

**MEETING MINUTES** 

No. 003

266 East Jericho Turnpike
Phone: (631) 549-9800

Huntington Station, NY 11746

Fax: (631) 549-9800

PROJECT TITLE: 01 VS13 2015 Bond Referendum PH1 **MEETING DATE:** 07/20/2016 **LOCATION:** James A. Dever ES **SUBJECT:** Project Management Meeting 05500 Project Safety: OLD 06/09/2016 ALLTRADE AT 05501 Jobsite Safety Talks are to be performed each week with topics OLD 06/09/2016 ALLTRADE AT relevant to work scheduled to be performed. Please provide a sign-in sheet of all attending to Park East Construction Corp. after each project management meeting. 05510 Each Prime Contractor to submit their Corporate safety manual OLD 06/09/2016 **ALLTRADE** AT (1 copy) electroncally to Park East Construction. BBR has provided Safety Manual. PEC still awaiting Pella 05511 OLD 06/21/2016 **ALLTRADE** AT Safety manual. 05515 OLD District to provide copy of District Safety Protocol to Park 06/09/2016 **ALLTRADE** AT East. 05516 PEC has received Safety Protocol from district. OLD 06/21/2016 ALLTRADE AT Badges & Conduct: 06000 OLD 06/09/2016 ALLTRADE AT 06001 All Prime Contractors and their Sub-Contractors are to provide OLD 06/09/2016 **ALLTRADE** AT all on site personnel with Photo Identification Badges. Smoking, not wearing a hard hat on site, wearing shorts, no shirt, improper footwear, foul language, etc. will not be tolerated. 07000 All Prime Contractors are to provide a Two-Week Look Ahead OLD 06/09/2016 **ALLTRADE** AT at each Project Management Meeting, detailing work for the following two (2) weeks. Please prepare first look ahead for next Project Management Meeting. 08000 General Items: OLD 06/09/2016 All parking is to be within the parking lot areas only designated OLD 08001 06/09/2016 **ALLTRADE** AT for construction workers. 08010 All Contractors will be responsible for cleaning up their debris OLD **ALLTRADE** 06/09/2016 AT on a regular basis and/or as requested by Park East Construction Corp. If Contractors propose to bring storage trailers to the site it 08020 OLD 06/09/2016 **ALLTRADE** AT must be coordinated with Park East Construction Corp.

**MEETING MINUTES** 

266 East Jericho Turnpike No. 003

Huntington Station, NY 11746

**Phone:** (631) 549-9800 **Fax:** (631) 549-0004

	CT TITLE: 01 VS13 2015 Bond Referendum PH1 ION: James A. Dever ES		MEETING DATE: 07/20 SUBJECT: Project Mana		
08030	Work hours are to start at 7:00 a.m. (not earlier) and end 3:00 p.m. (not later). Abatement work will happen 12am to 6am.	OLD	06/09/2016	ALLTRADE	AT
09000	Schedule:	OLD	06/09/2016	ALLTRADE	AT
09001	All prime contractors are to submit a master schedule detailing sequencing and time required for all work including fabrication and delivery of major materials for review and approval.		06/09/2016	ALLTRADE	AT
09002	Contractors must maintain schedule; Failure to do so may resul in liquidated damages and/or back charge for additional Construction Manager and Architect fees and services in accordance with the General conditions of the Contract for Construction.	tOLD	06/09/2016	PEC	GG
10000	Roofing Contractor: BBR Contracting Corp.	OLD	06/09/2016	BBRCON	ET
10005	BBR stated they will be working after hours with abatement taking place afternoon into the night and roofing the following morning (weather permitting).	OLD	06/09/2016	BBRCON	ET
10006	Requested submittal approvals for tapered insulation at Howell and Wheeler. BBS to provide ASAP.	OLD	07/06/2016	BBS	PD
10010	BBR will begin abatement/roofing on June 24, 2016 at Willow, then once Willow is complete then BBR will move to Hollow, Wheeler and lastly Dever.	OLD	06/21/2016	ALLTRADE	AT
10015	Soffit and fascia approvals issued today at meeting by Pete Dawkins, BBS.	OLD	07/06/2016	BBS	PD
10020	Window damage at Willow caused by BBR subcontractors (Unitech), carting company (Certified Carting). Windows and frame to be removed and contained as a precaution due to possible contaminated caulking. Environech to test. Area to be securely boarded up from exterior side to allow BBS structural engineer to review.	OLD	07/06/2016	BBRCON	ET
10021	Caulk at damaged Willow window to be abated tonight, window to be fully removed Monday and stored until block work completed. Opening to be boarded up. Structural engineer to be onsite by noon on Monday to inspect.	NEW	07/20/2016		

**MEETING MINUTES** 

No. 003

Huntington Station, NY 11746

266 East Jericho Turnpike

Phone: (631) 549-9800 Fax: (631) 549-0004

PROJECT TITLE: 01 VS13 2015 Bond Referendum PH1 LOCATION: James A. Dever ES			MEETING DATE: 07/20/2016 SUBJECT: Project Management Meeting	
10030	Jim Daly requested 2 pitch pockets from old antenna brackets on Willow roof be closed up. Clogged vents to be unclogged by BBR. Source of pre-existing leak at Willow School Discovered by BBR; roof drain pipe drawings to be reviewed by BBS.	OLD	07/06/2016	
10040	Approximately 5 to 6 more working days to complete roof abatement and new roof system install at Willow. (Weather Permitting).	OLD	07/06/2016	
10041	Willow roof abatement completed and new roof is water tight. Need top cap in small area and some flashing work remains. Fascia and gravel stops also needed. Howell roof began this week. Dever canopies to be demoed week end of August 5th. Specs for Dever soffit/fascia to be reviewed by BBR.	NEW	V 07/20/2016	
20000	Masonry / Site Work Contractor: Pella General Construction	OLD	0 06/09/2016 PELLA GC	JP
20010	Chimney demo at Willow complete. Delivery of fire brick and block on site. Awaiting approval of brick and mortar samples from BBS which is expected today. Howell brick is different than other 3 schools which are the same. Concrete entry pad at Willow poured today. Will demo Howell entry pad tomorrow. One of two pads to be demoed and poured next weekend 7/15 - 16 at Dever. Howell chimney will commence after Willow is complete. Willow chimney rebuild will take approximately 3 days work after brick arrives.		0 07/06/2016	
20011	Pella - Exterior chimney brick for all schools except Wheeler to be delivered tomorrow. Staging area to be fenced in at Dever today after 1:30. Dever chimney demo to begin Friday after 1:30. Brick install to begin at Howell Friday followed by Willow early next week. Steel chimney caps to be installed after all chimney brick and pre cast concrete caps are completed. Dever west entry pad demo/pour to wait till after	NEW	V 07/20/2016	

cannot find previously approved brick.

August 5th. New brick samples needed for Wheeler chimney,

Wednesday, August 3, 2016, @ 1:00 PM.

**MEETING MINUTES** 

No. 003

Huntington Station, NY 11746

266 East Jericho Turnpike

Phone: (631) 549-9800 Fax: (631) 549-0004

PROJECT TITLE: 01 VS13 2015 Bond Referendum PH1 LOCATION: James A. Dever ES			MEETING DATE: 07/20/2016 SUBJECT: Project Management Meeting		
70010	Walk thru of all buildings scheduled for June 16, 2016 at 10:00 AM to visit each site to review material and dumpster locations. Meeting to start at Dever elementary.	OLD	06/09/2016	PEC	GG
80000	Architect: BBS Architect, Landscape Architect & Engineers	OLD	06/09/2016	BBS	PD
90000	Owner: Valley Stream UFSD 13	OLD	06/09/2016	VS13	CE
90001	VS SD to advise residents and staff of abatement at each building and on website that abatement work will be taking place and work will take place at night.	OLD	06/09/2016	VS13	СЕ
90010	VS SD advised that administrative staff at all buildings are off from July 15 to August 15. Also there will be summer school and programs at some buildings; district to provide schedule.	OLD	06/09/2016	VS13	CE
90020	VS alerted to upcoming progress reports issued by PEC which are issued on a monthly basis.	OLD	07/06/2016		
90030	Jim Daly requested date of posting for Howell School in order to alert residents.	OLD	07/06/2016	VS13	CE
90031	VS13 has been issuing notices at same time as schools have been posted.	NEW	07/20/2016		
90040	Board Presient, Toni Pomerantz requested to be copied on meeting minutes distribution as well as Board Member William Stris and a member of the bond committee.	OLD 1	07/06/2016	VS13	CE
90050	Board President Toni Pomerantz also asked for proper notice if the meeting date or time should happen to change,	OLD	07/06/2016		
99999	Project Management Meetings:  The next Project Management Meeting is scheduled for:  Wednesday, August 3, 2016, @ 1:00 PM	NEW	07/20/2016	ALLTRADE	АТ

**MEETING MINUTES** 

No. 003

Huntington Station, NY 11746

266 East Jericho Turnpike

Phone: (631) 549-9800 Fax: (631) 549-0004

PROJECT TITLE: 01 VS13 2015 Bond Referendum PH1

**LOCATION:** James A. Dever ES

**MEETING DATE: 07/20/2016** 

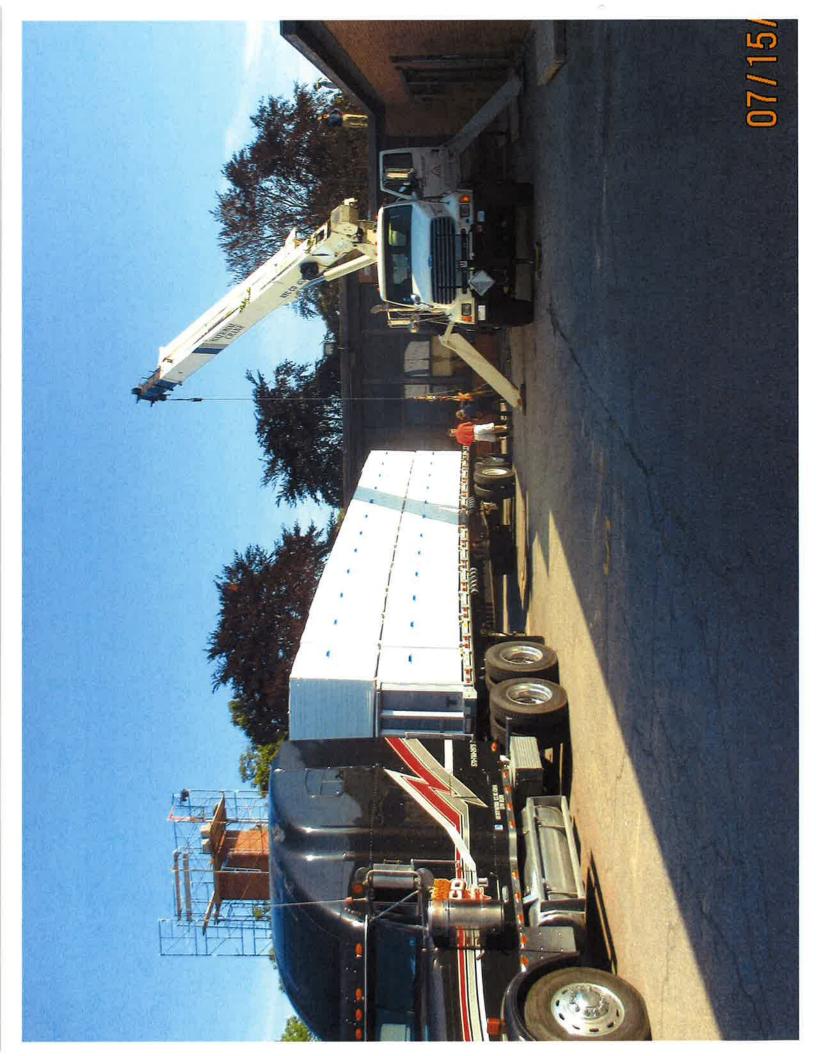
**SUBJECT:** Project Management Meeting

Prepare	d By: Park East Construction Corp.		
Signed:		<b>Dated:</b> 08/02/2016	
	Gary Gonzalez		

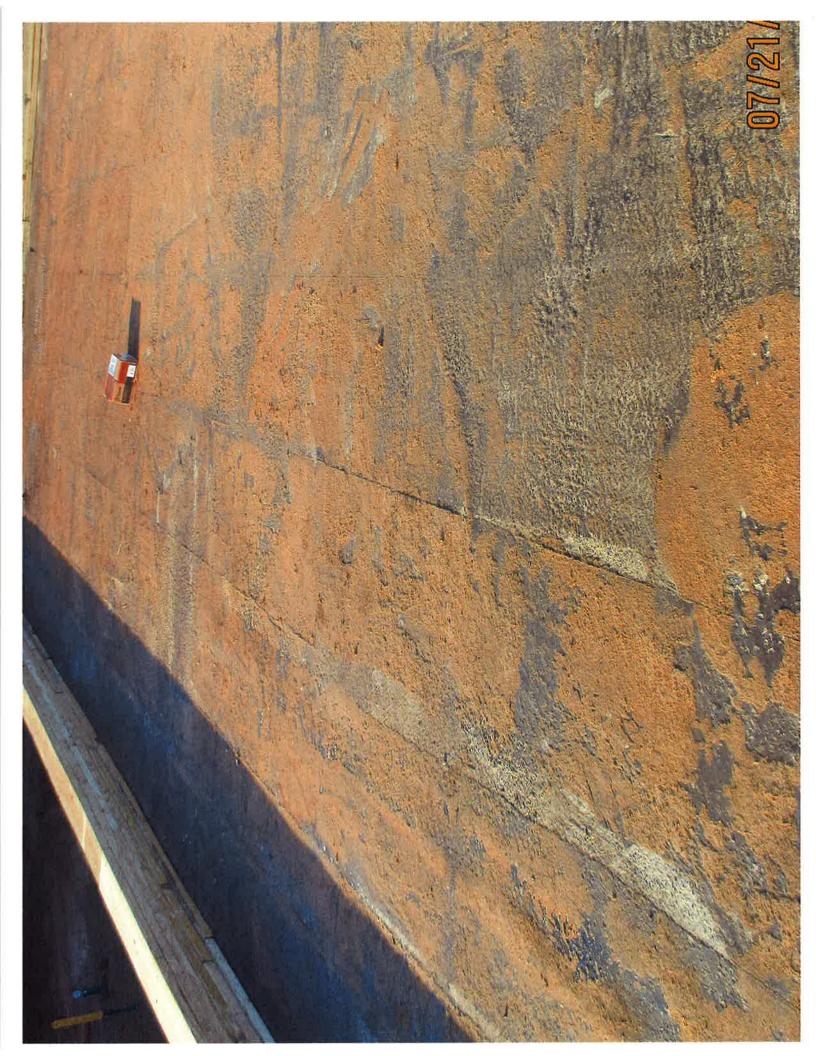
PARK EAST CONSTRUCTION CORP.

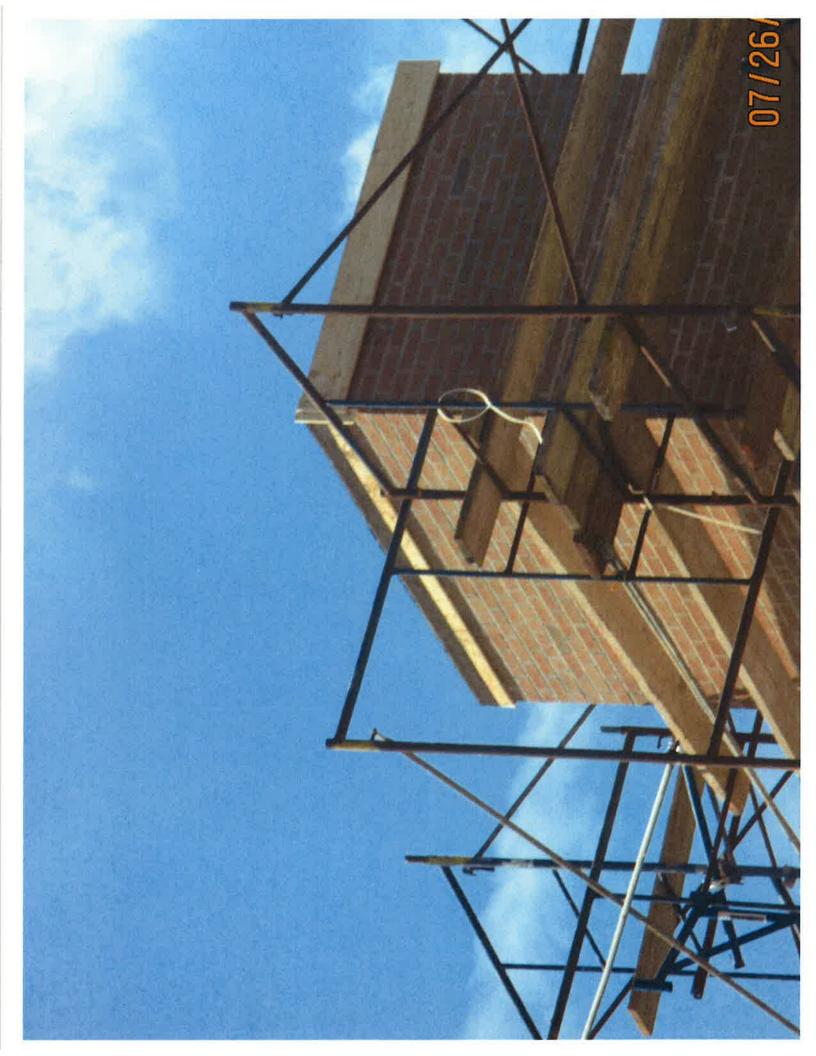
# Howell



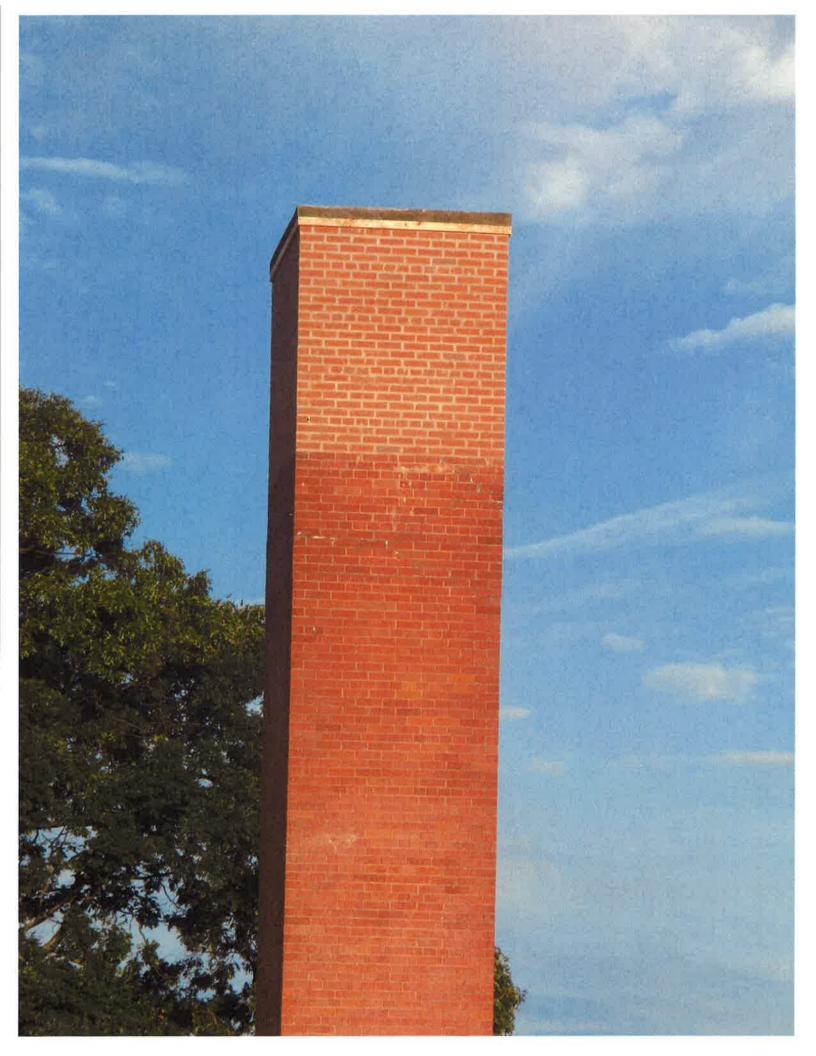






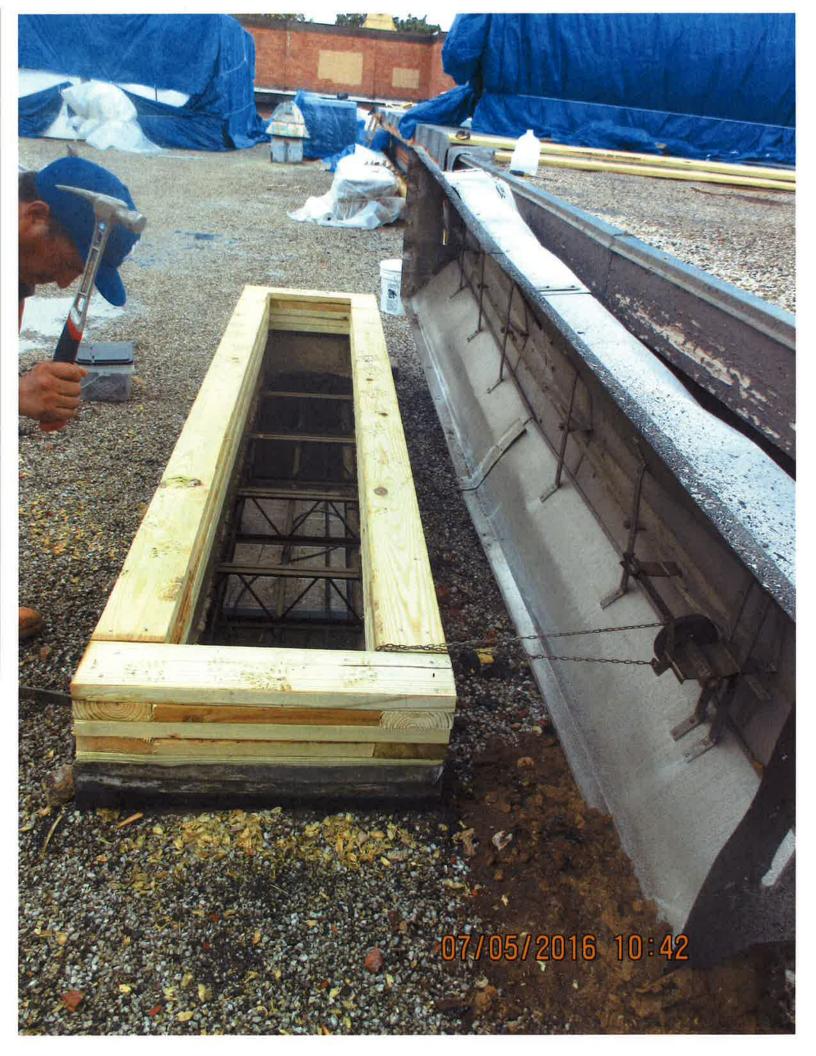


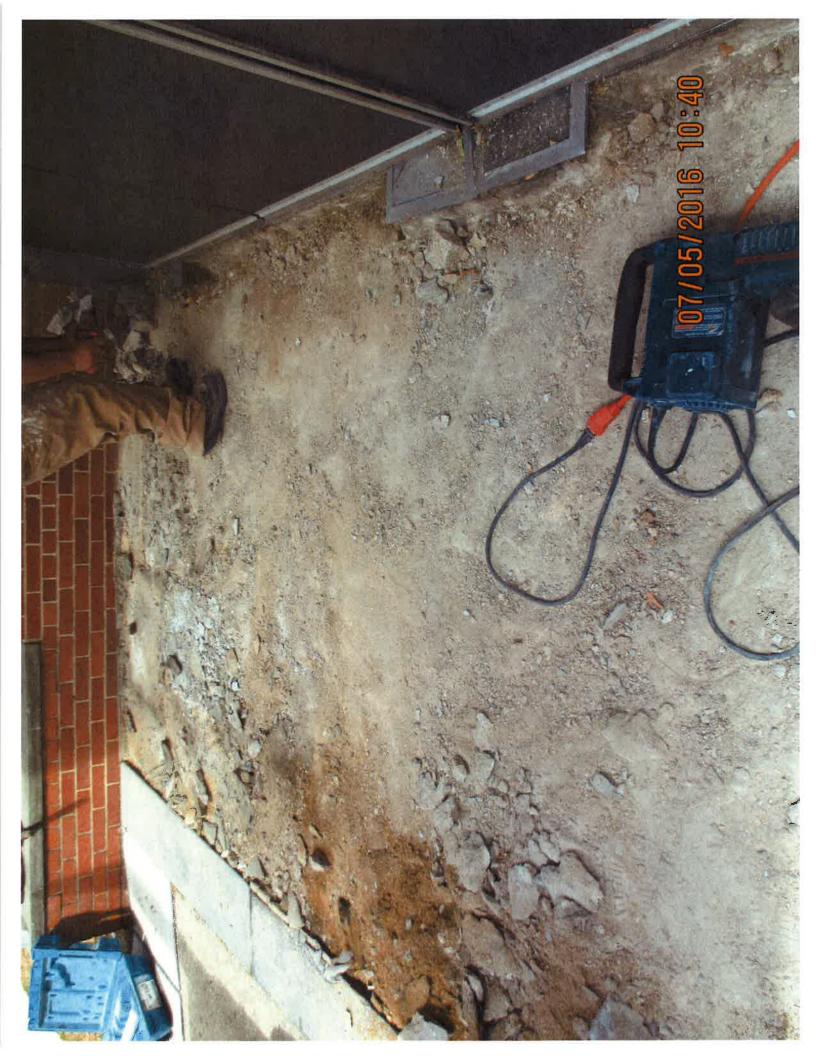


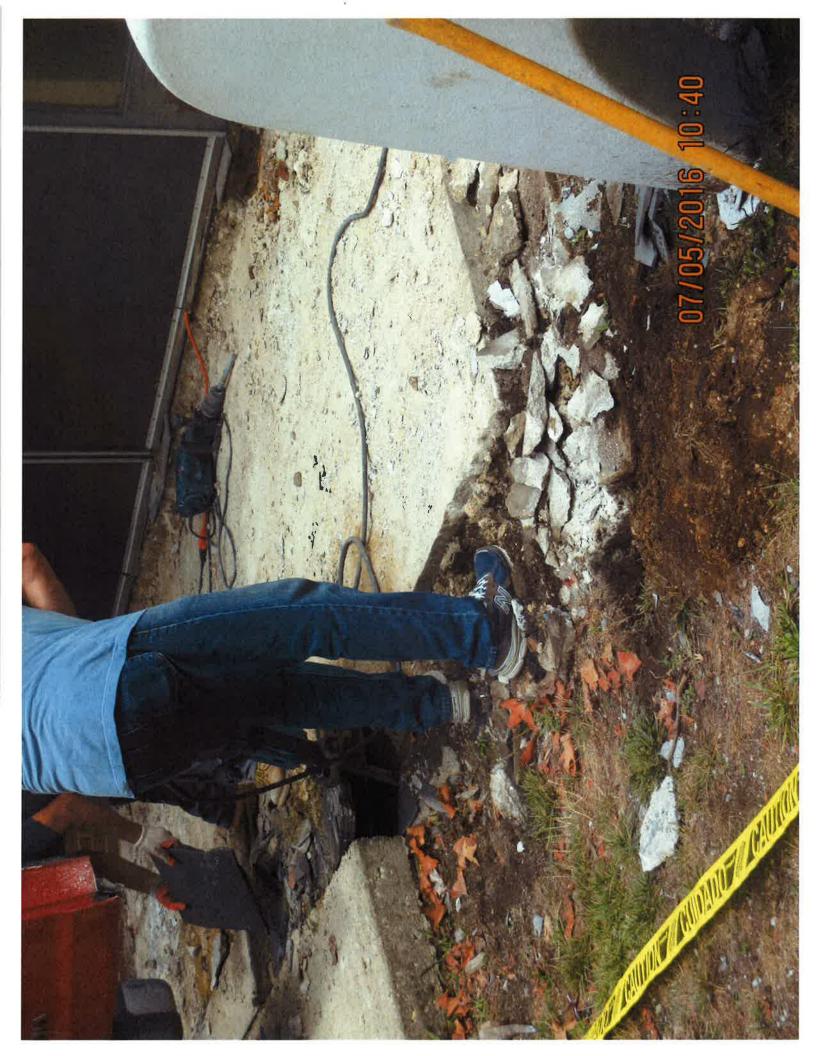


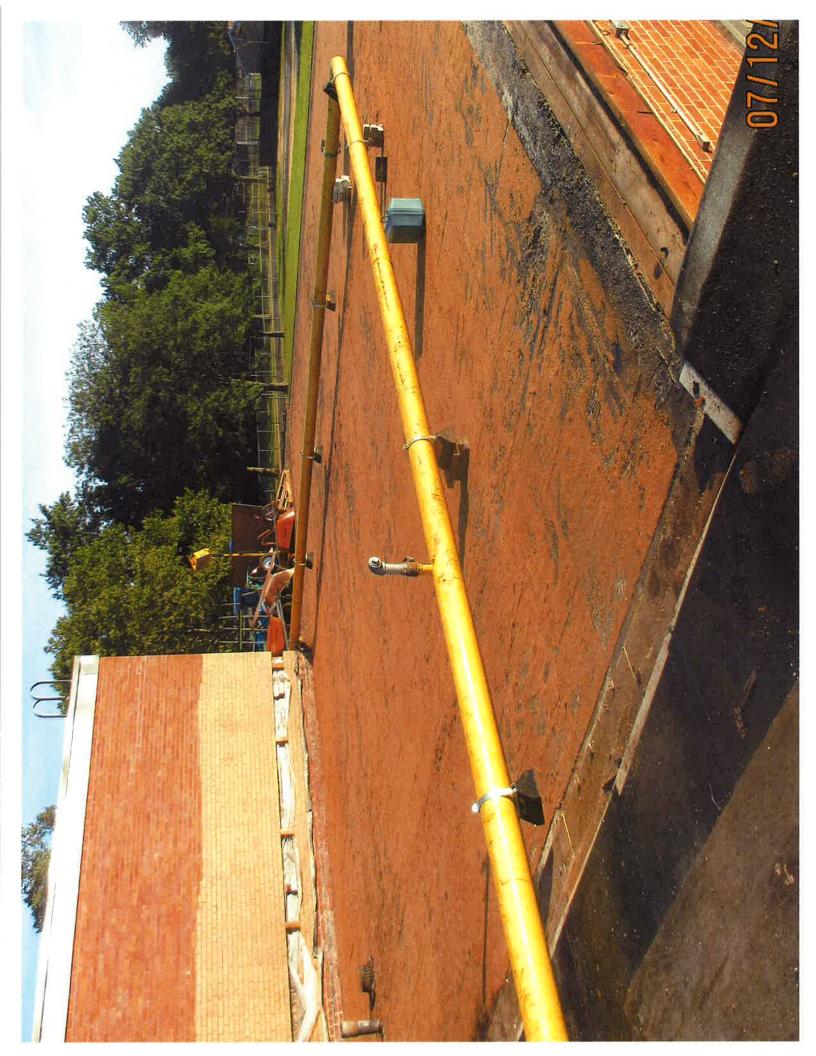
# Willow

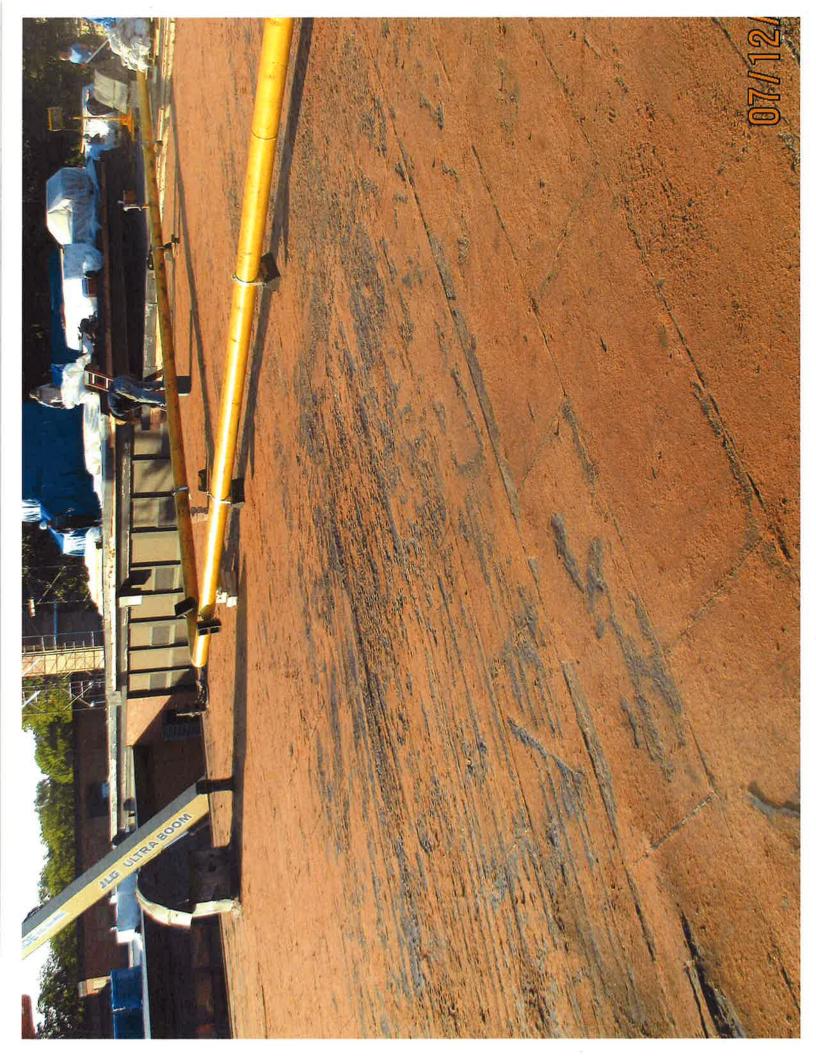






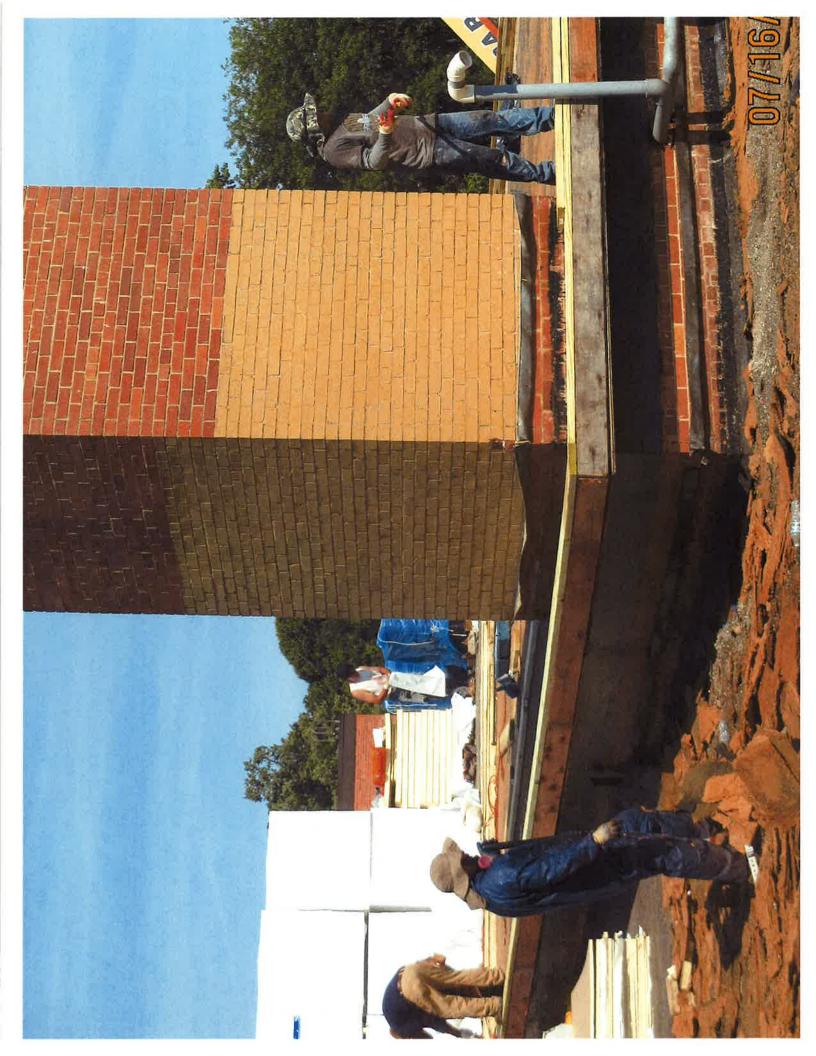




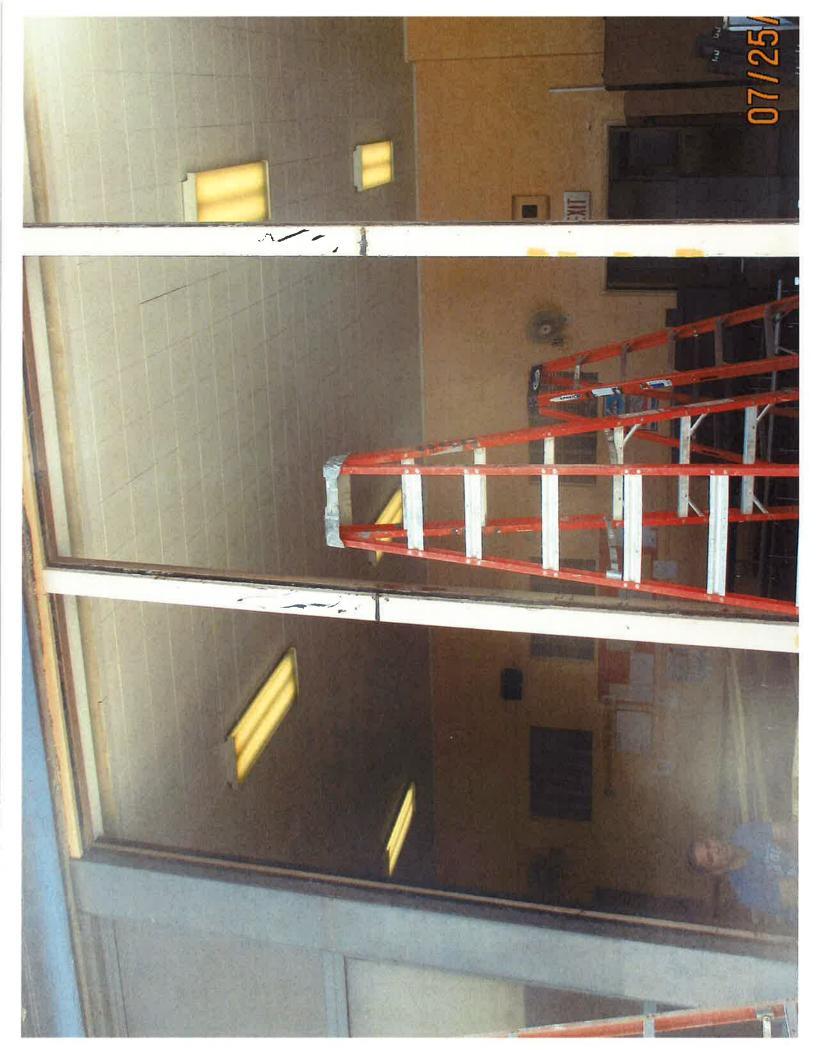












# Dever

